



ARMY FOREIGN LIAISON NEWSLETTER



For Members of the Washington Corps of Military Attachés

Summer 2015

FROM THE DIRECTOR:

Summer officially began on 21 June, and with it the many wonderful events available within the District of Columbia, Maryland, and Virginia. Many such events are special military programs that are free of charge, such as the Army Band’s concerts on the steps of the US Capitol and Twilight Tattoos on Fort Myer. I’d like to thank everyone that was able to participate in the recent Director of the Army Staff and G-2 co-hosted Twilight Tattoo. It certainly was a wonderful program. The Twilight Tattoos are typically held each Wednesday during the summer months, and I encourage everyone that has not yet had a chance to see one to participate in one of the shows; it’s truly a spectacular event.

Summer always brings changes, both in the Military Attaché Corps and in Headquarters, Department of the Army. This newsletter highlights some of the key movements, and more changes will become clearer as the summer progresses, and we’ll be sure to inform the Attaché Corps of any changes that affect the Army senior leadership. Included in all these moves is my own, so this will be my last newsletter as the Director of Army Foreign Liaison. This past year has been extremely rewarding, and I will never forget the many good colleagues with whom I have had the pleasure of associating. I also want to take this opportunity to publicly thank the Foreign Liaison team who have selflessly supported me and have made Foreign Liaison a rewarding place in which to have served. I have been blessed by a quality, first rate team and I will miss each and every one of them. They are the reason you, as attachés, are supported so well. I will be replaced by another very capable officer, Colonel Jeff Jennette, who comes to Army Foreign Liaison with a wealth of experience and knowledge. Please extend a warm welcome to COL Jennette and his family giving him the same level of support and camaraderie as you have given me this last year.

All of us in FL hope that you and your families have the opportunity to take some time off during the summer and can travel around America. It is easy to get locked “inside the beltway” here in the DC area. While DC and the surrounding area have their charms, America has a lot more to offer and you can’t begin to understand America until you see more of it. When everyone is back from their summer breaks, Army Foreign Liaison will be gearing up for its fall orientation trip to Texas; we certainly hope you will be able to join us on what will be a great trip. I strongly encourage you to confirm your participation as soon as possible after the invitations are sent out. These trips are coordinated for you and we want to ensure maximum participation, for your benefit as well as ours.

As always, Army Foreign Liaison will continue to provide the Attaché Corps with professional, responsive service.

Unfortunately, we had to cancel the Orientation Trip to U.S. Army Training and Doctrine Command planned for 15-17 July due to lack of interest in the Attaché Corps. The Orientation Trip Program depends on your participation.

Wishing the entire Washington Association of Military Attachés success in the future. Army Strong!

Sincerely,

Darren D. Lynn
Colonel, United States Army
Director, Foreign Liaison

Upcoming Events:

7 Jul: Attaché Information Briefing – Vice Chief of Staff of the Army	7 Sep: National Holiday – Labor Day
16 Jul: CGSC International Military Student Reception	9 Sep: Attaché Information Briefing
29 Jul: Attaché Information Briefing - Commanding General, AMC	12 Sep: WAMA Family Day
6 Aug: International Military Student Reception	16 Sep: International Military Student Reception
28 Aug: WHINSEC International Military Student Reception	12 Oct: National Holiday – Columbus Day
	21 Oct: WAMA Lunch
	31-Oct – 7 Nov: Fall Orientation Trip

Foreign Liaison Personnel Changes:

Lieutenant Colonel Reed Anderson, departs as of 1 July. He will spend the next year at the U.S. Army War College. We wish him and Angie all the best as they leave FL.

Although it seems as if he just got here, **Colonel Darren Lynn** will depart sometime this summer to be the Senior Defense Official/Defense Attaché in Nicaragua. We wish him and Cynthia all the best as they head out to Attaché duty!

Major Seth Kozak arrives on 8 July to replace LTC Anderson as Chief of Attaché Coordination. Seth actually signed in to FL last year and then deployed to Baghdad. He will be returning to FL and reuniting with his family. More to follow after he arrives.

Colonel Jeff Jennette will arrive in early July to replace COL Lynn as Director. He spent the last year at the National Defense University. He is a two-time Attaché, having been the Senior Defense Official/Defense Attaché in Turkmenistan and Lithuania. More to follow after he arrives.

HQDA Personnel Changes of Note:

Lieutenant General Joseph Anderson, replaced LTG Huggins as the Deputy Chief of Staff, G-3/5/7, United States Army, on 12 May. He previously served as Commanding General, XVIII Airborne Corps and Fort Bragg, Fort Bragg, North Carolina.

Major General William C. Hix, replaced Major General Bannister as Director, Strategy, Plans and Policy (G-35), Office of the Deputy Chief of Staff, G-3/5/7, United States Army. He most recently was the Deputy Director/Chief of Staff, Army Capabilities Integration Center, United States Army Training and Doctrine Command, Joint Base Langley-Eustis, Virginia.

Lieutenant General William Grisoli, will relinquish his duties as Director of the Army Staff, as of 7 July as he prepares to retire.

Major General (Promotable) Gary H. Cheek, United States Army, will be promoted to the rank of lieutenant general and replace LTG Grisoli as Director of the Army Staff, as of 7 July. He is currently serving as Assistant Deputy Chief of Staff, G-3/5/7, United States Army.

Major General Paul E. Funk II, Commanding General, 1st Infantry Division and Fort Riley, Fort Riley, Kansas will replace MG (P) Cheek as Assistant Deputy Chief of Staff, G-3/5/7, United States Army.

Brigadier General Ronald P. Clark, departed his position as Deputy Director of Strategy, Plans and Policy (G-35), Office of the Deputy Chief of Staff, G-3/5/7, United States Army to assume duties as Deputy Commander, 82d Airborne Division, Fort Bragg, North Carolina. A replacement has not been named yet for BG Clark.



WAMA DEAN'S CORNER

Fellow Attachés,

WAMA and the Attaché Corps has enjoyed a busy 3 months since my last Dean's Corner. It is summer, the trees are green again and it is hot and humid. We also know summer is here because it is "Reception" season, with many embassies throwing open their doors to the Attaché community.

Summer also brings comings and goings in the Attaché Community. Our best wishes to those Attachés and their families who are departing. That included the Vice Dean and Regional Director for the Americas, LTG Luis Cyrillo (Brazil), who will depart in mid-July, and the Regional Director for Central and Eastern Europe, COL Nikola Bozic (Serbia). WE thank them especially for their service to the entire Attaché Corps.

On April 18th, a balmy Saturday night, WAMA hosted its annual Spring Dinner at the University of California's DC Campus. The diners were treated to a tremendous opening by a quintet from "Pershings Own". The evening then flowed on to an enjoyable meal and finished with some dancing and sweat treats. Thanks to LTC Rob Crawford and his wife, Michelle, and Cicilia Andersen (Australia) for bringing together a fun filled evening.

The Attaché Spring Tour in late April and early May was quite an adventure, taking in "middle" America. It started in vibrant Chicago, Illinois, with its amazing architecture. After many "air miles" it wrapped up in Fort Leavenworth, Kansas, showcasing the US Army's approach to leader training and mission command. Thanks to Army Foreign Liaison's COL Darren Lynn, LTC Reed Anderson, and Ms. Abbey Green for a great trip.

On June 3rd the Attaché Corps' had the opportunity to watch the US Army's Twilight Tattoo at Fort Myer. The evening started with a very pleasant reception hosted by the Director of the Army Staff, LTG Bill Grisoli and Deputy Chief of Staff G2, LTG Mary Legere. We then marveled at an excellent performance by soldiers of the "Old Guard" and musicians and singers of "Pershing's Own". As always, thank you to both Generals and the officers and soldiers who entertained us. It was pleasing to see that most attachés had nerves of "steel" when the guns were fired...that's right most of us were actually soldiers once.

Thank you to BG Zsolt Sandor (Hungary) and the staff at the Embassy of Hungary for hosting a marvelous WAMA lunch on June 11th. About 55 attachés listened to an insightful talk by the Deputy Chief of Staff, G-4, LTG Gustave Perna, and then had a relaxing lunch, with traditional Hungarian dishes. The lunch also provided an opportunity to farewell about 7 attachés and welcome new arrivals. LTC Kaname Yamashita has been our Luncheon Committee Member for the last 3 years. This was his final WAMA lunch before he heads home to Japan. Kaname thank you and good luck.

To all, I hope you can enjoy a break over the summer. The WAMA Executive Committee and I look forward to seeing you at the WAMA Welcome Day on Saturday September 12th at Watkins Regional Park in Upper Marlboro, Maryland.

Brigadier General Harald Goellinger
Dean
Washington Corps of Military Attachés and
Washington Association of Military Attachés

WAMA Leadership:

LTG Luiz Cyrillo will be departing in July. A replacement as Vice Dean and Regional Director for the Americas will be announced later.

Colonel Nicola Bozic will be departing in August. Brigadier General Sandor Szolt of Hungary has replaced him as the Regional Director for Central and Eastern Europe.

Dean: BG Harald Goellinger, Austria
Vice Dean: LTG Luiz Cyrillo, Brazil

Regional Directors:

Africa:	BG Henry Mukuka, Zambia
Americas:	LTG Luiz Cyrillo, Brazil
Asia-Pacific:	BRIG Ashok Dhingra, India
Central/Eastern Europe:	BG Zsolt Sandor, Hungary
Middle East/North Africa:	BG Said Naamani, Oman
Western Europe:	COL Jorge Correia da Silva, Portugal

Executive Committee:

Executive & Spring Dinner Organizer:	LTC Rob Crawford, Australia
Membership Secretary; Winter Ball Organizer:	COL Nick Lock, United Kingdom
Treasurer:	LTC Ken Butterworth, Canada
Welcome Day Organizer:	LTC Marco Tkotz, Germany
Luncheon Organizer:	LTC Tomohiro Okubo, Japan

ATTACHÉ COORDINATION:



Dear Colleagues,

It is summer and that means warm weather, family vacations, baseball, barbeques, water sports and fireworks. Whatever your summer plans are, we hope that you are able to get out and enjoy the beautiful summer weather.

We all had a great time on the recent orientation trip to the Midwest. We thank all those who attended, and are grateful for your feedback on the trip, which we will incorporate in to future planning. We are looking forward to our July information briefing where General Allyn, the Vice Chief of Staff of the Army, will be our keynote speaker, followed by a briefing on the 2015 Army Posture Statement. For our September information briefing, it looks like we'll get an update on personnel manning of the Army, as well as an update from PEO Soldier on the latest equipment that the Army is providing its war fighters.

Summer also means the initial planning for our fall orientation trip to Texas. Invitations will go out sometime around the Labor Day holiday. We are looking forward to this unique trip and the diversity of units and organizations that we will visit, as well as the one-of-a-kind culture of Texas, to include a Texas rodeo and plenty of Texas barbeque.

Jackie, Robin and I send you pleasant summer greetings, and hope that you and your families are able to enjoy the local attractions and summer activities that the area has to offer, as well as enjoy the many opportunities to explore the other areas of the country.

Finally, I'd like to introduce Major Seth Kozak who will be taking over for me. You are in good hands. It has indeed been a distinct pleasure to have been able to work with each of you. Angie and I have many fond memories of our time spent with you at embassy events, on trips, and at other activities.

R. Reed Anderson
Lieutenant Colonel, United States Army
Chief, Attaché Coordination Division

Attaché Arrivals and Departures:

Arrivals:

Argentina- LTC Santiago Nunez

Colombia- COL Hilmer Valero Diaz

Azerbaijan- COL Ilham Akbarov

Mexico- LTC Guillermo Diaz

Bolivia- COL Willy Pozo

Mexico- LTC Vicente Dimayuga

Bolivia- MAJ Willy Bustilos

New Zealand- LTC Ben Pitt

Brazil- MG Leonel Filho

Nicaragua- LTC Lenin Serrano

China- SR COL Shuman Yu

Uruguay - MG Carlos Loitey

China- COL Xiaping Zhou

Vietnam- MAJ Truong Ngo

Colombia- COL Gonzalo Garcia Luna

Departures:

Azerbaijan- CDR Shafi Sultanov

Morocco- CAPT Mohammed Anesrif

Cote D' Ivoire – LTG Marc Aka

Serbia - COL Nikola Bozic

Dominican Republic – BG Pedro Valenzuela

Slovakia- LTC Milan Hazlinger

Military Attaché Orientation Program Notes:

Attaché Information Briefings:

Our next information brief is scheduled for 7 July 2015. General Allyn, the Vice Chief of Staff of the Army, will be our keynote speaker. The morning will also include a briefing on the 2015 Army Posture Statement. We will of course send out invitations and registration forms about two weeks before the briefing date. In addition, on 29 July 2015, we will hold an additional information briefing by General Dennis Via, the Commanding General of Army Material Command. Invitations will be coming out shortly.

We are also working the initial plans for the September information brief, which will include an update on personnel manning in the Army, as well as briefings/demonstrations of the latest war fighting equipment that PEO Soldier is working on for our war fighters.

We ask that you continue to provide your suggestions and requests for information briefing topics to MAJ Seth Kozak and we will do our best to accommodate your interests and concerns.

Attaché Orientation Trips:

We unfortunately had to cancel our summer trip for 2015 visit to the U.S. Army Training and Doctrine Command in Fort Eustis, Virginia due to a lack of participation. As important as TRADOC is to the U.S. Army, we would prefer not to take this trip off of the rotation, we are considering doing so. If you have suggestions that would make a TRADOC trip more amenable for you in the future, please let us know.

Our Fall 2015 Orientation Trip is also in the initial planning stages, which will take place 31 October-7 November 2015. This trip will take us to San Antonio, Texas where we will kick off the trip in true Western style with a Barbeque and a Rodeo. In San Antonio we will visit with US Army North, US Army South, US Army Medical Command, and a US Army Reserve Engineer Battalion that includes horizontal and vertical construction units. From there we'll move to Austin, Texas where we will learn how to do some country dancing, and visit with the Texas National Guard, which will include an orientation with its 36th Infantry Division and subordinate units. We will conclude the trip at Fort Hood, Texas which is the home of the U.S. Army 3rd Corps, 1st Cavalry Division and numerous other units. We hope you will be able to join us on this trip.

FROM ARMY FOREIGN DISCLOSURE:

Visits and Information Requests Process Improvements: In the coming months, Mr. Brian Cotter and Mr. Matt Perez will be reaching out to the embassies to schedule meetings to obtain feedback on the Foreign Visit Requests (FVRs) and Requests for Information (RFIs) processes for potential improvements. Your feedback will be very important in helping to shape any improvement opportunities.

Personnel:

Mr. Brian Cotter (Brian.F.Cotter2.civ@mail.mil, 703-695-1041) is responsible for all Foreign Visit Requests for the following regions/international organizations:

Africa

Canada

Middle East

NATO

Oceania

Europe

Mr. Matthew Perez (Matthew.W.Perez3.civ@mail.mil, 703-695-1085) is responsible for all Foreign Visit Requests for the following regions:

Asia

Latin America

Processing of One-time and Extended Visit Requests:

The online computer-based Foreign Visit System (FVS) remains the preferred method to submit visit requests. Use of the computer-based FVS expedites request processing time, provides a means of checking a visit's status and provides a means for confirming receipt of submitted visit requests.

Embassies not using the computer-based FVS are hampered by the additional processing and staffing time required for manually submitted visit requests. Embassies are strongly encouraged to install and use the computer-based FVS. Installation of the computer-based FVS and associated instructional training on use of the computer-based FVS is available at no cost to Embassies. The only technical requirement for use of the computer-based FVS is Microsoft Internet Explorer 7.0 or higher. Embassies are encouraged to contact your Desk Officer or the DoD FVS Office at 571-372-7623 or by email at DTSASPANSupport@dtsa.mil to coordinated installation of the computer-based FVS and to arrange for the associated training.

Please also note that official visit requests must be sent to Foreign Disclosure, not to Foreign Liaison. Every country has a primary and an alternate Foreign Disclosure Desk Officer whom they are encouraged to contact with any questions on submitting Foreign Visit Request as well as Requests for Information. Please see the Desk Officer listing included with enclosures to identify your Desk Officer.

One-time Visit Requests:

In accordance with the Military Attaché Guide (Administrative Guidance), all Requests for Visit Authorization (RVA) should be submitted at least 30 days prior to the start date of the visit. The Office of the Deputy Chief of Staff, G-2, will not process RVAs submitted less than ten working days (14 calendar days) prior to the requested start date of the visit. Visits submitted less than ten working days (14 calendar days) will be immediately returned without action. This affords the hosting U.S. Army Command the professional courtesy and necessary time to properly prepare for the visit and any related actions.

The only two exceptions to the 10 working day suspense requirement are:

-- Visits to the Army Secretariat and Army Staff;

-- Visits deemed mission essential or time sensitive by the U.S. Army. In order for you to be able to utilize this exception, a DA organization must have submitted a request for waiver to the Office of the Deputy Chief of Staff, G-2, on your behalf.

Extended Visit Requests:

All Extended Visit Requests must be submitted 90 days prior to the requested visit start date concurrently with the Extended Visitor's Photograph and Biography in accordance with the Military Attaché Guide; Administrative Guidance. Extended Visit Requests submitted less than 90 days prior to the requested visit start date or submitted without the required Photograph and Biography will be returned to the Embassy without action. Photographs and Biographies must be sent, in accordance with the Military Attaché Guide; Administrative Guidance, to:

usarmy.pentagon.hqda-dcs-g-2.mbx.dami-cd-guardian@mail.mil

Extended Visit Requests, must include the following information in Case Details section of the Extended Visit Request: the name of the incumbent officer and the type of position the new officer will fill (Military Personnel Exchange Program Officer, Cooperative Personnel Program Officer, Foreign Liaison Officer, or Engineer and Scientist Exchange Program Officer).

Extended Visit Requests must include the following accompanying family member information in the Embassy Remarks Section of the Extended Visit Request: the family member's full name, passport number, gender, birth date, country of citizenship and relationship to the sponsor. If the Official on the Extended Visit Request does not have accompanying family members, a statement to that effect should be included in the Embassy Remarks Section of the Extended Visit Request.

These important administrative requirements provide the hosting U.S. Army Command with key information necessary to prepare for and properly support the extended visitor and the extended visitor's accompanying family members. Extended Visit Requests submitted without this key information may be returned to the Defense Attaché Office without action.

Requests for Information:

To avoid processing delays when submitting Requests for Information (RFI), please ensure the request is sent to the RFI inbox, **usarmy.pentagon.hqda-dcs-g-2.mbx.dami-cd-foreign-disclo@mail.mil** (please make bold) and not to Foreign Liaison. If you have any questions, call your Foreign Disclosure (DAMI-CDD) Desk Officer. They are all listed in the roster attached to this newsletter and are prepared to assist you in your submittals.

RECURRING ADMINISTRATIVE NOTES AND REMINDERS:

Office Calls and Other Meetings with the G-2:

Army Foreign Liaison is the point of contact to arrange any office calls or other meetings with the G-2 or any of the senior leaders within the G-2. Please do not contact the G-2 front office directly as this will only slow down your request when the front office personnel refer you back to Foreign Liaison. If a Military Attaché wants to meet with any G-2 senior leader, please contact the Director, Deputy Director or Chief of Coordination Division. If you want to arrange for a delegation to meet with anyone in G-2, please contact Foreign Liaison Operations Division. If you are not sure whom to contact, just call any one of us and we will get you on the right track.

Attaché Biographic Data Form:

The Attaché Coordination Division asks that you make use of the Biographic Information Form (Annex A-2 in the Attaché Guide) for accreditation and submit the completed form electronically to jacqueline.m.green.civ@mail.mil or robin.a.proudie.civ@mail.mil. You may also send a paper copy via the diplomatic courier facility. Submit it along with the other documents which are listed at: <http://www.dami.army.pentagon.mil/DAMI-FLGuide.aspx>.

Military Attaché Guide:

The current version of the Social Directory and the Administrative Guidance reflect a date of December 2014, and will remain the most recently published versions of the Attaché Guide for about one year. The new edition includes updated instructions on completing the DD Form 1172-2 for identification cards and DEERS enrollment. We have also posted the Administrative Guidance on the FL website.

As you may well imagine, the information in the Social Directory is constantly changing due to changes in the Attaché Corps, so please continue to keep us informed of changes as they happen. Please send any updates to robin.a.proudie.civ@mail.mil (for countries from A-K) or to jacqueline.m.green.civ@mail.mil (for countries from L-Z).

Military Personnel Exchange Program (MPEP) Nominations:

Nomination of exchange officers to established MPEP positions is a two-step process which must be completed 90-180 days before expected arrival of the exchange participant.

Step One: Submit a nomination email to the HQDA MPEP Branch Chief and include the U.S. Army MPEP Position #, the U.S. Army host unit, a military biography and photograph of the nominee, and expected arrival date.

The MPEP Branch will process all nominations with the host unit chain of command in less than 30 days. To streamline the process, you may consider your nominee accepted if you receive no response after 30 days.

Step Two: Once the host unit chain of command has concurred with your nominee and no later than 30 days prior to arrival of the exchange personnel, submit the required Extended Visit Request (EVR) into the International Visits System located within your Embassy. This EVR will also include information on the exchange officer's family members within the remarks section. It is important to include family members for subsequent required ID cards and other processes.

The result of this process will be an Extended Visit Approval (EVA) which will allow the exchange personnel to actually arrive and perform the duties of the exchange position.

MPEP Branch Point of Contact for nominations or questions:

- John C. Wirick, Branch Chief, 703-692-8218, john.c.wirick.civ@mail.mil
- Captain Justin Liberatore, 703-692-8146; justin.c.liberatore.mil@mail.mil

PROTOCOL:

Ms. Sofia Stasishyn and Ms. Abbey Green are ready to help you. Please direct any invitations, correspondence, or protocol questions to the FL Protocol e-mail: hqda-dcs-g-2.mbx.fl-protocol@mail.mil

You can contact Sofia directly at: sofia.stasishyn.civ@mail.mil or 703-692-1459. You can contact Abbey directly at: abbey.l.green2.civ@mail.mil or 703-692-1457.

Invitations:

General Guidelines:

Please direct any questions that you may have regarding protocol or invitations to the Army Foreign Liaison Protocol Section. We ask that you follow these guidelines concerning official social invitations extended to U.S. Army personnel:

- Please deliver invitations to Army Foreign Liaison at least 15 calendar days in advance of the event for the best U.S. Army representation.
- All invitations for Headquarters, Department of the Army personnel for official social occasions in the greater Washington, DC, area must be sent through Army Foreign Liaison. This enables Army Foreign Liaison to help you achieve your desired attendance. We ensure invitations are delivered promptly and monitor responses.
- To request the most current U.S. Army Foreign Liaison "A" List prior to sending your invitations, you may contact the Foreign Liaison Protocol Section at 703-692-1457 or 703-692-1459, or email your request to sofia.stasishyn.civ@mail.mil and abbey.l.green2.civ@mail.mil .

Hard Copy or Paper Invitations:

- **PLEASE, DO NOT MAIL INVITATIONS.** Deliver invitations directly to Foreign Liaison Protocol Section in Room 2E424, or to us through the Department of Defense (DoD) Diplomatic Courier located in the Pentagon Remote Delivery Facility (RDF) between 1000-1100 hours, Monday through Friday, except U.S. holidays. Please note that each invitation must reflect complete TO and FROM addresses.
- Invitations extended to U.S. Army general officers and U.S. Army civilian employees of similar rank should be accompanied by a list of all U.S. Service invitees.
- When sending invitations to a number of people for a single event, we recommend you email a scanned or electronic version of the invitation, along with a complete list of invitees, to the following three addresses, or fax a complete list of invitees to Foreign Liaison Protocol at 703-697-8412:
 - sofia.stasishyn.civ@mail.mil
 - abbey.l.green2.civ@mail.mil
 - usarmy.pentagon.hqda-dcs-g-2.mbx.fl-protocol@mail.mil

Email Invitations:

The use of e-vites is very practical, but we must issue the following guidelines to any embassies using these e-mail based invitations.

If you send invitations directly by e-mail to Headquarters, Department of the Army personnel, please also e-mail a list of all invitees to the event to the following three addresses:

- sofia.stasishyn.civ@mail.mil
- abbey.l.green2.civ@mail.mil

- o usarmy.pentagon.hqda-dcs-g-2.mbx.fl-protocol@mail.mil

Please do not e-mail invites directly to the senior Army leadership. By that, we mean, the Secretary of the Army, the Chief of Staff of the Army, the Under Secretary of the Army, the Vice Chief of Staff of the Army, and the Director of the Army Staff. If you wish to invite those individuals, let FL Protocol know and we will deliver the invitations. Army officials expect invitations to be routed through Army Foreign Liaison. If an invitation is sent directly to a senior leader’s office, they return it to Foreign Liaison for proper routing anyway. Therefore, the most efficient delivery method is to deliver your US Army invitations to the Foreign Liaison Protocol Officers by email, courier or fax.

Dress:

Prescribing dress in invitations can be confusing, especially for military uniforms. We emphasize that you at the foreign embassies should not have to guess which uniform is appropriate for U.S. Army personnel. Please use one of the standard categories of dress: formal (rarely used), semi-formal, informal, casual or very casual. Based on that guidance, Army personnel will know the correct uniform to wear. If you want all attendees in civilian dress, please make that clear.

The most confusing category of civilian dress is “casual,” and its various versions, such as “business casual” or “smart casual.” The category can include everything from jacket and tie to a polo shirt and slacks. To reduce confusion, you should always explain what you mean by “casual” when it is on an invitation.

The following chart illustrates the civilian and equivalent military standards of dress.

Category of Dress	Civilian Attire	U.S. Army Uniform
Formal	White Tie	Army Mess Dress Uniform
Semi-Formal	Tuxedo (Black Tie)	Army Mess Dress, or Army Service Uniform with Black Bow Tie
Informal	Business Suit	Army Service Uniform
Casual	Sports Jacket with or without Tie (Invitation should stipulate this)	Army Class B Uniform Note: This is rarely used, and is limited to certain events, usually during hot weather.
Very Casual	Shirt and Slacks with or without Jacket. (If more casual attire is desired, such as for a barbecue, the invitation should stipulate this)	None

Contact Telephone Numbers / Address for Foreign Liaison: The U.S. Army Foreign Liaison Office is a part of the Office of the Deputy Chief of Staff, G-2. The correct mailing address and primary phone numbers are:

Mailing address:

Office of the Deputy Chief of Staff, G-2
Army Foreign Liaison (DAMI-FL)
1000 Army Pentagon
Washington DC, 20310-1000

Reminder: Please try to deliver all correspondence using the diplomatic courier!

Primary phone numbers:

Director: 703-692-1467
Deputy Director: 703-692-1462
Protocol: 692-1457/1459
Attaché Coordination: 703-692-7753/1469/1465
Operations: 703-692-1464/1458/1456
FAX: 703-697-2887 or 697-8412

A copy of this newsletter, less enclosures, has been posted to the Foreign Liaison website at: <http://www.dami.army.pentagon.mil/DAMI-FL.aspx>. Click on the tab "Foreign Liaison Newsletter," then expand the tab "Current Issue," and then click on the "FL Spring 2015 Newsletter" link to open the newsletter in PDF format.

ENCLOSURES:

This newsletter contains the following enclosures:

Foreign Military Attaché Roster

Foreign Military Attaché E-mail Roster

Army Foreign Liaison Directorate Listing (DAMI-FL)

Army International Affairs Division Country Desk Assignments (DAMO-SSR)

Security Cooperation Integration Directorate Listing (SAAL-NI)

Army Foreign Disclosure Division Regional Desk Officers (DAMI-CDS)

U.S. Army Foreign Liaison "A" Guest List dated 25 June 2015

Pentagon Parking Facilities Map

Attaché Program Planning Calendar for Calendar Year 2015